



# Miami International Airport (MIA) Filming/Photo Shoot Request

Must apply for permit with the Miami-Dade Office of Film and Entertainment

Please go to [www.filmiami.org](http://www.filmiami.org) to apply for the permit or call (305) 375-3288

*\*Please note that it can take up to fourteen (14) days to process and receive approval to film at MIA\**

**Production Company:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Contact Information:**

Name: \_\_\_\_\_

Phone Number: Office: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

**Requested Project Date(s) and Time(s):**

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Requested Time(s): \_\_\_\_\_

**Will a flight arrival be part of your project:** Yes ( ) No ( ) (If "Yes", please provide...)

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ AM ( ) PM ( ) Domestic: ( ) International: ( )

**Requested Location:** Specify: \_\_\_\_\_

***\*\*Preferred location for filming at MIA is South Terminal, Concourse J, 3<sup>rd</sup> Floor\*\****

**Provide Detailed Scene Description:** Be specific (i.e., space requirement): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Provide Number of:** # Cast Members: \_\_\_\_\_ # Crew Members: \_\_\_\_\_

**Total number of persons on set including "extras" and clients:** \_\_\_\_\_


**Equipment:** List film/shoot equipment to be used for this project: \_\_\_\_\_


\_\_\_\_\_  
\_\_\_\_\_



**Will project require the use of electricity:** \*Yes ( ) No ( ) \*If you answered “Yes”, the use of electricity at MIA will require Miami-Dade Aviation Department (MDAD) approval and an MDAD Electrician. Please note that if a generator is required there is limited placement and cabling ability allowed.

**Vehicles Involved in Project:**

 Number of Cars: \_\_\_\_\_ Number of SUV's: \_\_\_\_\_ Number of Trucks: \_\_\_\_\_

 Will you require “high-vehicle” parking (i.e., cube; RV; Semi, etc.)? Yes ( ) No ( )

**Miami-Dade Police Department (MDPD) Staff & Canine Security Sweep Requirements:**

\* A K-9 sweep (\$74.00 per hour for the officer and \$8.00 for the dog) **and** at least one (1) Miami-Dade Police Officer (\$74.00 per hour each with a three (3) hour minimum) is required for all filming and photo shoots at MIA.

A minimum of 5 working days is required prior to the project date in order to hire and pre-pay for police – time commences upon receipt of payment by MDPD. Weekends are not included in the 5 day hiring period. K-9 sweeps will take place at a pre-arranged staging area as determined by MDPD.

**THE NUMBER OF POLICE OFFICERS REQUIRED WILL BE DETERMINED BY THE SCOPE OF THE PROJECT. POLICE MUST BE PREPAID PRIOR TO THE PROCESSING OF THE REQUEST.**

Miami-Dade Office of Film & Entertainment will coordinate off duty police. Please note that police coordination is available M-F from 8AM-2PM and if coordination is required outside these hours a \$670+ fee may be applied.

**RESTRICTIONS:**

- ✓ No filming past security checkpoints or on the Airport Operations Area (AOA) and /or airfield.
- ✓ Cruise ship bus station filming only permitted on Tuesday and Wednesday.
- ✓ No filming during holidays or high volume travel times.
- ✓ No filming of federal law enforcement officers or the security checkpoints.
- ✓ No firearms or weapons permitted at MIA – fake (make believe) and/or authentic (real).
- ✓ Curbside filming may be approved on a case by case basis.
- ✓ No use of fabricated signage, logos, airline names or insignias is permitted without prior written authorization by MDAD. Forward requests should be forwarded to:
- ✓ NO USE OF DRONES OF ANY KIND ON AIRPORT PROERTY OR WITHIN A 5 MILE RADIUS OF THE AIRPORT. NO EXCEPTIONS.

***SPECIAL EVENTS***

*[filming@miami-airport.com](mailto:filming@miami-airport.com)*

**Insurance Requirement:** *Insurance certificate required naming Miami-Dade County as additionally insured as certificate holder for \$1,000,000 U.S. dollars. Certificate holder name should appear as follows:*

**Miami-Dade County  
111 NW 1<sup>st</sup> Street  
Miami, Florida 33128**

**We can accept the following wording:**

Certificate holder is named as an Additional insured as their interests may appear, but only as to respects claims arising out of the operations of the Named Insured.

**Please email completed PDF form to:** [FILM@miamidade.gov](mailto:FILM@miamidade.gov) and [Jeanie.Lisenby@miamidade.gov](mailto:Jeanie.Lisenby@miamidade.gov)