

# General Aviation Airport Filming/Photo Shoot Request

Must apply for permit with the Miami-Dade Office of Film and Entertainment

Please go to [www.filmiami.org](http://www.filmiami.org) to apply for the permit or call (305) 375-3288

*\*Please note that it can take up to fourteen (14) days to process and receive approval to film\**

## Which General Aviation Airport do you want to film?

- ☐ Miami Executive Airport (TMB)
- ☐ Miami-Opa Locka Executive Airport
- ☐ Miami Homestead General Aviation Airport
- ☐ Dade-Collier Training & Transition Airport (TNT)

## Specific Location Requested at GA Airport?

Production Company: \_\_\_\_\_

Project Name: \_\_\_\_\_

Contact Information: Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: *Office:* \_\_\_\_\_ *Mobile:* \_\_\_\_\_

## Requested Project Date(s) and Time(s):

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Requested Time(s): \_\_\_\_\_

Provide Detailed Scene Description: *Be specific (i.e., space requirement):*

Provide Number of: # Cast Members:

# Crew Members:

Total number of people on set including "extras" and clients:

Equipment: *List film/shoot equipment to be used for this project:*

Will you be filming at a leasehold?: \*Yes ( ) No ( ) *\*If you answered "Yes", written documentation granting approval from the leasehold must be provided and will be verified.*

Point of Contact: Name:

Phone:


Email:


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**Vehicles Involved in Project:**

 Number of Cars: \_\_\_\_\_ Number of SUV's: \_\_\_\_\_ Number of Trucks: \_\_\_\_\_

 Will you require "high-vehicle" parking (i.e., cube; RV; Semi, etc.)? Yes ( ) No ( )

**Security Requirements:**

\* Miami Dade Police Department (MDPD) and/or Miami-Dade Aviation Department (MDAD) Agent will be required for all filming taking place on the Landside, leaseholds and/or Airside Operations Area (AOA). If the filming is on the Airside Movement Area (FAA controlled area) then the MDAD staff that works at the airport will be required to work the event and overtime hours will be calculated and charged to the Film Production Company. During certain type of activities, MDR (fire) may also be required. **FEES APPLY. THE NUMBER OF POLICE OFFICERS REQUIRED WILL BE DETERMINED BY THE SCOPE OF THE PROJECT. POLICE MUST BE PREPAID PRIOR TO THE PROCESSING OF THE REQUEST.** A minimum of 5 working days is required to prepay for police service. (weekends not included) Police are \$74.00 per hour with a three (3) hour minimum. Miami-Dade Office of Film & Entertainment will coordinate off duty police. Please note that police coordination is available M-F from 8AM-2PM and if coordination is required outside these hours a \$670+ fee may be applied.

**RESTRICTIONS:**

- ✓ ALL FILMING ON A CASE BY CASE BASIS
- ✓ NO FILMING ON TAXIWAYS OR RUNWAYS WITHOUT PRIOR APPROVAL.
- ✓ FAUX WEAPONS ONLY WITH PRIOR APPROVAL.
- ✓ NO FILMING OF FEDERAL LAW ENFORCEMENT OFFICERS OR THE SECURITY CHECKPOINTS.
- ✓ NO USE OF FABRICATED SIGNAGE, LOGOS, AIRLINE NAMES OR INSIGNIAS IS PERMITTED WITHOUT PRIOR WRITTEN AUTHORIZATION BY MDAD.
- ✓ NO DRONES OF ANY KIND ON AIRPORT PROPERTY OR LEASEHOLD PROPERTY. NO DRONES WITHIN A 5 MILE RADIUS OF ANY AIRPORT.

Forward requests should be forwarded to:

***SPECIAL EVENTS***

[filming@miami-airport.com](mailto:filming@miami-airport.com)

**Insurance Requirement:** *Insurance certificate required naming Miami-Dade County as additionally insured as certificate holder for \$1,000,000 U.S. dollars. Certificate holder name should appear as follows:*

**Miami-Dade County  
111 NW 1<sup>st</sup> Street  
Miami, Florida 33128**

**We can accept the following wording:**

Certificate holder is named as an Additional insured as their interests may appear, but only as to respects claims arising out of the operations of the Named Insured.

**Please email completed PDF form to:** [FILM@miamidade.gov](mailto:FILM@miamidade.gov) and [Jeanie.Lisenby@miamidade.gov](mailto:Jeanie.Lisenby@miamidade.gov)