Film and Insurance Photography Requirements

The active and valid Certificate of Insurance will need the following details, which include naming the City of Arlington, Texas and its agents, officers, elected officials, employees, and assigns, as an additional insured, primary and noncontributory and waiver of subrogation.

City of Arlington, Texas  
101 West Abram Street  
Arlington, TX 76010

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| Insurance Type | Limits |
| 1. Commercial General Liability Insurance to include coverage for the following:    1. Premises/Operations    2. Products/Completed Operations    3. Personal/Advertising Injury    4. Contractual Liability    5. Independent Contractors | For Bodily Injury and Property Damage, no less than $1,000,000 per occurrence. |
| 1. Business Automobile Liability    1. Owned/leased vehicles    2. Non-owned vehicles    3. Hired vehicles | Combined Single Limit for bodily injury and Property Damage, no less than $1,000,000 per occurrence |
| 1. Workers’ Compensation | Statutory |

**All insurance policies are to contain or be endorsed to contain the following provisions:**

* Name the City of Arlington, Texas and its agents, officers, elected officials, employees, and assigns as additional insureds by endorsement, as respects operations and activities of, or on behalf of, the named insured performed under contract with the City, with the exception of the workers’ compensation and professional liability policies;
* Provide for an endorsement that the “other insurance” clause shall not apply to the City of Arlington, Texas where the City is an additional insured shown on the policy;
* Workers’ compensation, employers’ liability, general liability and automobile liability policies will provide a waiver of subrogation in favor of the City.
* Provide advance written notice directly to City of any suspension or non-renewal in coverage, and not less than ten (10) calendar days advance notice for nonpayment of premium.
* An authorized representative that is a licensed broker or agent is required to sign the COI.

**Additional Notes:**

* The Applicant may be required to obtain Worker’s Compensation insurance and/or an Umbrella policy.
* Upon review of the application, the City, in its sole discretion, may require the Applicant to obtain additional insurance policies or increased policy amounts based on the complexity or high-liability risks associated with the film project.
* Additionally, the City may require any and all cast, crew, and film volunteers not formally employed by the Applicant to sign a waiver of liability depending on their role and involvement in the film project.