



Alcoholic Beverage Catering Permits

"Alcoholic Beverage Caterer" means any retail dealer licensed pursuant to the Alcoholic Beverage Ordinance of the City of Roswell who provides alcohol at special events or special events facilities.

Section 3.2.5 Alcoholic Beverage Caterers.

(a) License requirements – Resident Caterers.

(1) Any food caterer who is also an alcoholic beverage caterer possessing a valid license from the City of Roswell to sell malt beverages, wine or distilled spirits by the drink at a fixed location within the City may apply for an off-premises license that authorizes sales at authorized catered event(s) or function(s).

(2) Each off-premises catering license as authorized herein shall be valid only for the calendar month in which the license is issued. The fee for each such license shall be set by the Administration Committee and approved by Resolution annually.

(3) It shall be unlawful for any person to engage in, carry on or conduct the sale or distribution of alcoholic beverages off-premises and in connection with a catered event or function without first having obtained a license as provided herein.

(b) Permit Requirements – Nonresident Caterers

(1) A nonresident alcoholic beverage caterer shall submit an application for an off-premises event permit to the permitting clerk. The fee for each such permit shall be set by the Administration Committee and approved by Resolution annually

(2) The application for the event permit shall include the name of the caterer, the date, address, time and name of the event(s) and the quantity of alcoholic beverages to be transported from the licensee's primary location to the location of the authorized catered event(s) or functions(s).

(3) The original event permit shall be kept in the vehicle transporting the alcoholic beverages to the catered event(s) or function(s).

(4) It shall be unlawful for a licensed alcoholic beverage caterer to distribute or sell alcoholic beverages off-premises except as authorized by the event permit.

(c) A licensed alcoholic beverage caterer may sell only that which is authorized by his alcoholic beverage license. For example, if the alcoholic beverage caterer possesses a valid license to sell malt beverages, he may sell only malt beverages at the authorized catered event or function.

(d) Sunday sales. An alcoholic beverage caterer wishing to cater an event or function on Sunday must possess a valid Sunday sales license and comply with the requirements of State law with respect to the service of alcoholic beverages on Sunday.