WE’RE FILMING IN YOUR NEIGHBORHOOD!

Film Production Information

**WHO:** PRODUCTION COMPANY NAME

**WHAT**: PRODUCTION TYPE

**WHERE:** ADDRESS / LOCATION DESCRIPTION

**DATE(s):** PREP, FILMING, WRAP DATES

**TIME(s):** ARRIVAL/DEPARTURE TIMES EACH DAY

Potential Impacts

* Parking Reservation
* After Hours Filming (10PM to 7AM)
* Pedstrian Holds
* Traffic Control
* Exclusive Use of Public Space
* Street Closure
* Large Equipment or Other Set Up
* Other:

Description of Activity and Impact Mitigation Measures

*In this section:* Please describe in techinical detail of your filming activity, including the production footprint, any traffic or pedestrian control, number of cast and crew, number of production vehicles using parking, and any other impactful activities. Include how you will mitigate the impacts, including access, PA’s allowing access between takes, providing “Filming in Progress” a-frames, etc. **You are required to attached a map/site plan to this document that illustrates the work and your activity.**

*Example:* We will be filming on the sidewalk in front of 123 Main St. Our production assistants will hold pedestrians on the sidewalk for three minutes at a time during takes. We are reserving 14 parking spaces for 11 production vehicles and to clear “for picture.” We will be placing camera and lighting equipment on sidewalks and private property. Please let us know how we can accommodate any special needs that you may need during filming.

Production Company Contact Information

[ NAME / TITLE ]

[ PHONE NUMBER / EMAIL ]

Note from the Seattle Office of Economic Development

*This filming has been coordinated through the* ***Seattle Master Film Permit****. This production is obtaining the necessary permits from the* ***City of Seattle Office of Economic Development****. The City of Seattle supports the* ***local film industry*** *as it hires Seattle residents, vendors, and small businesses, and provides economic and cultural benefit to our region. This production is committed to being good neighbors during filming, and agree to abide by the Seattle Film Code of Conduct and any specific guidelines applicable to your neighborhood. Learn more about the City’s efforts to support the local film industry at* [*https://seattle.gov/filmandmusic/film*](https://seattle.gov/filmandmusic/film)

***If you have any concerns or questions about this film production, please contact the***

***City of Seattle Film Office at*** [***filmoffice@seattle.gov***](mailto:filmoffice@seattle.gov) ***or 206-233-3948.***